Customer Account Details:

Account Name	Sort Code: _ _ - _ _ - _ _
	Account Number: _ _ _ _ _ _ _ _

Section A	**To Set up a NEW Standing Order** **Complete the following Section:**
Beneficiary Details – (Who do you want to Pay?)	
Sort Code 0 9 – 0 1 – 5 4	Beneficiary Name – Erdington Masonic 400 Club
Account Number 1 9 7 2 - 9 0 0 3	Reference – Your Name and your ticket number(s)
Payment Details ie £20 or any multiples of £20	
Amount of First Payment £	Date of First Payment _ _ / _ _ / _ _ _ _
Amount of Usual Payment £	Date of Usual Payment _ _ / _ _ / _ _ _ _
Frequency of Payment (Weekly/Monthly/Annually)	Date of Last Payment _ _ / _ _ / _ _ _ _
	Or Continue Until Further Notice : (Yes/No)

Section A	**To Amend an EXISTING Standing Order** **Complete the following Section:**	
Beneficiary Details – (Who do you want to Pay?)		
Amend Payment Amount	From: £	To:
Amend Payment Date	From: _ _ / _ _ / _ _ _ _	To: _ _ / _ _ / _ _ _ _
Amend Payment Frequency (Weekly/Monthly/Annually)	From:	To:
Amend Date of Last Payment	From: _ _ / _ _ / _ _ _ _	To: _ _ / _ _ / _ _ _ _
Amend Reference Number	From:	To
Effective From	From:	

Section C	**To CANCEL Standing Order** **Complete the following Section:**	
Important: If a payment is due <u>within the next 3 working days</u>, immediately contact your local branch to cancel		
Beneficiary / Originator Name: (who you no longer want to pay)		Name:
Amount: £	Usual Payment Date: _ _ / _ _ / _ _ _ _	I wish to cancel with effect from: _ _ / _ _ / _ _ _ _

All Relevant Sections above must be fully completed for your request to be processed. Please ensure you sign, print, name and date the form below:-

Customer Signature: _____ Contact Number _____

Customer Name: _____   Date   _ _ / _ _ / _ _ _ _

Please either post in completed form or hand to your bank